

NORTH PLAINFIELD FIRE DEPARTMENT 2022 HIRING ANNOUNCEMENT

August 15, 2022

The North Plainfield Fire Department is in the planning phase of replacing vacant full-time positions within the department. At a minimum, this will include a full-time Uniformed EMT position and may include a full-time Firefighter/EMT position. While planning/evaluating our existing in-house candidates, we are also seeking interest from other individuals as potential applicants who are eligible and qualified. Individuals interested in either of these positions who meet the full list of minimum eligibility requirements below, should submit an application to the department, along with proof of FF1 certification, EMT certification and CPR card. Prior to any candidate being considered for employment, proof of the other requirements on this list will be needed.

Minimum eligibility requirements for the position of Firefighter/EMT:

- Citizen of the United States and resident of New Jersey;
- Between 18 and under 35 years of age at time of hire;
- Able to read, write and speak the English Language well and intelligently;
- High School diploma or possess a High School Equivalency Certificate;
- Good moral character and have not been convicted of any criminal offense involving moral turpitude;
- Current New Jersey certified EMT and AHA or Red Cross CPR Health Care Provider;
- Valid certification through the NJ Division of Fire Safety as Firefighter 1;
- Valid/Current N.J. Driver's License;
- Good health sufficient to satisfy the Board of Trustees of the Police and Fireman's Retirement System of New Jersey as to eligibility for membership.

Minimum eligibility requirements to be considered for hire for the position of Uniformed EMT:

- Able to read, write and speak the English Language well and intelligently;
- High School diploma or possess a High School Equivalency Certificate;
- Good moral character and have not been convicted of any criminal offense involving moral turpitude;
- Current New Jersey certified Emergency Medical Technician (EMT) and AHA or Red Cross CPR Health Care Provider;
- Valid/Current N.J. Driver's License;
- Two year's EMS experience (preferred)

If you are interested in being considered as an applicant for either position, you must submit a completed application packet to the department by **September 9, 2022**. It may be submitted in one of two ways, either:

- Return it in person at fire headquarters: 8 Lincoln Place, North Plainfield, NJ 07060; *or*
- Electronically via the following email address: NPFD@npmail.org

As stated above, the application packet must include:

- Completed NPFD department application (*attached*)
clearly indicate on the application each position that you are interested in applying for
- Current AHA or Red Cross CPR card – copy;
- Current New Jersey certified EMT card – copy;
- Valid N.J. Division of Fire Safety- Firefighter 1 certification (full time FF/EMT applicants only)

Previous Employment

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, handicap or other protected status.

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

**If you need additional space, please continue on a separate sheet of paper.

Special Skills and Qualifications

Summarize special job-related skills and qualifications acquired from employment or other experience.

Education, Special Skills and Qualifications

	Elementary School	High School	Undergraduate College/University	Graduate/Professional
School Name and location				
Years Completed				
Diploma/Degree				
Describe course of study				
Describe any specialized training, apprenticeship, skills and extra-curricular activities				
Describe and honors you have received				
State any additional information you feel may be helpful to us in considering your application				

Special Skills and Qualifications

	FLUENT	GOOD	FAIR
SPEAK			
READ			
WRITE			

List professional, trade, business or civic activities and offices held. You may exclude memberships would reveal sex, race, religion, national origin, age, ancestry, handicap or other protected status.

Give name, email addresses and telephone numbers of three references who are not related to you and are not previous employers.

1. _____

2. _____

3. _____

Have you had any job related training in the United States military? YES NO

If yes, please explain _____

Are you physically or otherwise unable to perform the duties of the job for which you are applying? YES NO

YES NO

Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. This application shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby acknowledge that any employment relationship with this Company is of an "at will" nature, which means that the employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of the Company. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand also, that I am required to abide by all rules and regulations of the employer.

PLEASE INCLUDE A COPY OF YOUR NJ DRIVER'S LICENSE (FRONT AND BACK) AND ANY CERTIFICATIONS (FF1, EMT, CPR)

Signature of Applicant

Date

FOR PERSONNEL DEPARTMENT USE ONLY	
Arrange Interview YES <input type="checkbox"/> NO <input type="checkbox"/>	Control Number _____
Remarks _____ _____	
Employed YES <input type="checkbox"/> NO <input type="checkbox"/>	Date of Employment _____
Job Title _____ Hourly Rate/Salary _____ Dept. _____	
By _____	_____
Name and Title	Date

Notes _____

