



APPLICATION STATE OF EMERGENCY TEMPORARY USE PERMIT



REVIEW STANDARDS

A State of Emergency Temporary Use Permit shall be approved upon a finding that the use, as proposed:

1. Is necessary as a result of the COVID-19 Pandemic and, on its face is temporary in nature;
2. Is in harmony with the spirit and intent of this Borough of North Plainfield Zoning Ordinance.
3. Is not detrimental to property or improvements in the surrounding area, or to the public health, safety, or general welfare;
4. Does not have any substantial adverse effects or is offensive by reason of odor, dust, vibration, illumination, electrical interference, noise, or which constitutes a public hazard by reason of fire, explosion or air or water pollution.
5. Is consistent with the applicant's principal use and is compatible with any principal uses on the site;
6. Is located on a site containing sufficient land area to allow the temporary use and associated structures, and can accommodate any associated parking and traffic movement, without disturbing or interfering with the enjoyment the neighbors may have with their lands and businesses.

****Please note, businesses selling alcohol, beer or wine must also apply for an ABC Expansion of Premises Permit.**

PROCEDURE

1. Submit application to Zoning Officer
2. Recommendation by the Borough Administrative Review Committee (Zoning Officer, Construction Official, Borough Engineer, Fire Department, Police Department and Health Department) within ten days.
3. Final Decision by the Borough Business Administrator

APPLICATION CHECKLIST

The following copies shall be submitted to the Zoning Officer.

- One (1) Paper Original
- One (1) Digital Copy in .pdf format emailed to dtesta@npsmail.org

	Application Fee will be waived.
	Completed application with original signatures.
	Proof of ownership (owner's certificate form must be completed by owner).
	Written request (with each Temporary Use requested and any exceptions taken to Review Standards) on letterhead, dated, and signed.
	Conceptual Site Plan or survey with sketch demonstrating the requested Temporary Use.



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STREET ADDRESS		Zoning District
		Block
		Lot
Representative or Agent's interest in property	<input type="checkbox"/> Owner <input type="checkbox"/> Lessee <input type="checkbox"/> Other _____	
Has any previous application(s) been filed for a Temporary Use?	Yes _____ No _____	
If Yes, give date and finding		

Owner's Representative or Agent	Landowner (Owner of Record)
Business Name (if applicable)	Business Name (if applicable)
Print Name and Title	Print Name and Title
Signature	Signature
Date	Date
Street Address	Street Address
Mailing Address City/ State/ Zip	Mailing Address City/ State/ Zip
Phone Number	Phone Number
Email	Email
Indicate your preferred medium to receive notifications: Mail E-Mail	Indicate your preferred medium to receive notifications: Mail E-Mail



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Conditions of Approval

1. The rights granted pursuant to this approval shall be exercised beginning on _____ and terminating on _____, or 45 days from the date of the termination of the Governor's Declaration of Emergency, whichever is later.
2. The proposed permitted activity may be operated between the hours of _____ to _____.
3. Applicants must be in compliance with all current Governor's Executive Orders.
4. The activity is required to be in compliance with all applicable codes and ordinances relating to health, safety and welfare and previous conditions of approval.
5. **Businesses selling alcohol, beer or wine must also apply for an ABC Expansion of Premises Permit.**
6. Parking may be temporarily reduced under this permit to accommodate the proposed temporary use. Applicant shall certify that parking is sufficient to accommodate this use.
7. The development of any outside temporary improvements shall be in conformance with a sketch or plan that has been reviewed by the Borough. The sketch or plan shall be attached to the application.
8. The applicant shall be required to restore the site to a clean condition within 72 hours after the conclusion of the activity.
9. The applicant shall maintain an unrestricted five (5) foot wide or greater pedestrian and handicap walk-way on any sidewalk at all times. Social distancing must be maintained.
10. All doorways, handicapped access ramps, loading zones, and fire access must be unobstructed and open at all times during the proposed period of outdoor activity.
11. Any shaded structures shall be placed in an area where they will not adversely obstruct required customer parking areas, drive aisles, or any access designed for public safety.
12. All components of any shade structure shall be maintained in good condition, and any evidence of wear shall be replaced or repaired immediately.
13. All projects that propose either tents or canopies shall require that catalog cuts, photos or sketches be submitted with the permit application along with the sketch.
14. This permit shall be maintained on-site during the duration of the temporary use and made available to the Zoning Officer or Building Code Enforcement Officer inspecting the premises as necessary.
15. Uses that require a State or County Emergency Temporary Use Permit shall not be allowed under this permit.

~FOR BOROUGH USE ONLY~

	<u>Name</u>	<u>Approved</u>	<u>Date</u>	<u>Conditions/Reasons For Denial</u>
Zoning Officer	_____	_____	_____	_____
Const. Official	_____	_____	_____	_____
Engineer	_____	_____	_____	_____
Police Dept.	_____	_____	_____	_____
Fire Dept.	_____	_____	_____	_____
Business Admin.	_____	_____	_____	_____
Health Officer	_____	_____	_____	_____



**APPLICATION
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OWNER'S CERTIFICATE

This is to certify that I am the owner of the subject lands described in this application and that I have authorized the filing of the aforesaid application. I further certify that this request is not related to any existing violation of the Zoning Ordinance.

Owner's Name:

(Print or Type)

Address:

(Zip Code)

Phone:

Email address:

(Signature of Owner or Authorized Official)