

BOROUGH OF NORTH PLAINFIELD

AGENDA

REGULAR COUNCIL MEETING

MONDAY, MAY 20, 2019

Borough Council Chambers
263 Somerset Street, North Plainfield, NJ

7:30 p.m.

NOTICE: *An Executive Session on the topic of **Collective Bargaining Agreements with Teamsters, IAFF Unions** is scheduled to be called at the close of regular business of this meeting. It is anticipated that recess for the Executive Session may be called approximately ten minutes following the convening of the Regular Meeting.*

ROLL CALL:

Council Members: Aimee Corzo
 Lawrence La Ronde
 Everett Merrill
 Keiona R. Miller
 Wendy Schaefer
 Douglas M. Singleterry
 Frank "Skip" Stabile, Council President

Statement of Compliance as to Notice of Meeting

APPROVAL OF COUNCIL MEETING MINUTES:

Regular Meeting of May 6, 2019

Roll Call

HEARING: BOND ORDINANCE NO. 19-04 BOND ORDINANCE PROVIDING FOR VARIOUS 2019 CAPITAL IMPROVEMENTS, BY AND IN THE BOROUGH OF NORTH PLAINFIELD, IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY, APPROPRIATING \$2,951,000 THEREFOR (INCLUDING A STATE OF NEW JERSEY DEPARTMENT OF TRANSPORTATION GRANT IN THE AMOUNT OF \$308,000) AND AUTHORIZING THE ISSUANCE OF \$2,566,000 IN BONDS OR NOTES OF THE BOROUGH TO FINANCE PART OF THE COST THEREOF

be read by its title by the Borough Clerk

MOTION: Close public hearing

Roll Call

Mr. La Ronde:

05-20-19-01 Adoption and advertising of Ordinance No. 19-04

Roll Call

HEARING: BOND ORDINANCE NO. 19-05 BOND ORDINANCE PROVIDING FOR THE 2019 SANITARY SEWER AND REPAIR PROGRAM OF THE SEWER UTILITY WITHIN THE BOROUGH OF NORTH PLAINFIELD, IN THE COUNTY OF SOMERSET, STATE OF NEW JERSEY (THE "BOROUGH"); APPROPRIATING \$1,197,000 THEREFOR (INCLUDING COMMUNITY DEVELOPMENT BLOCK GRANTS IN THE AGGREGATE AMOUNT OF \$150,000) AND AUTHORIZING THE ISSUANCE OF \$1,097,000 IN BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF

be read by its title by the Borough Clerk

MOTION: Close public hearing Roll Call

Mr. Singleterry:

05-20-19-02 Adoption and advertising of Ordinance No. 19-05

Roll Call

RESOLUTION:

Ms. Miller:

05-20-19-03 ORDINANCE NO. 19-06 AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT THE BOROUGH CODE OF THE BOROUGH OF NORTH PLAINFIELD, CHAPTER VII ENTITLED, "TRAFFIC", SECTION 7-3 ENTITLED, "PROHIBITED PARKING", MOST NOTABLY, SECTION 7-3.5, ENTITLED "PARKING PROHIBITED DURING CERTAIN HOURS ON CERTAIN STREETS", SCHEDULE III, "PARKING PROHIBITED CERTAIN HOURS."

Be read by its title by the Borough Clerk

Roll Call

Mr. Singleterry:

05-20-19-04 ORDINANCE NO. 19-07 AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT THE BOROUGH CODE OF THE BOROUGH OF NORTH PLAINFIELD, CHAPTER VII ENTITLED, "TRAFFIC," ADDING SECTION 7-20 ENTITLED, "ON-STREET PARKING FOR FIRE DEPARTMENT VEHICLES" AND SCHEDULE XXVIII, "ON-STREET PARKING FOR FIRE DEPARTMENT VEHICLES."

Be read by its title by the Borough Clerk

Roll Call

CONSENT AGENDA

Statement by Council President

Ms. Schaefer:

05-20-19-05 Approving Consent Agenda

Roll Call

CONSENT AGENDA RESOLUTIONS:

- a. Resolution to insert grant monies for Police Body Armor
- b. Authorizing Raffles Licenses for East End School PTO
- c. Authorizing Treasurer to Refund Construction Permit Fees
- d. Authorizing Tax Collector to create Duplicate Tax Sale Certificates
- e. Resolution to Establish 2019 Exempt Salaries
- f. Resolution to Establish 2019 Exempt Salaries – Clerk’s Office
- g. Authorizing License Agreement with Union County for Use of Green Brook Park for Annual Fourth of July Fireworks Display
- h. Authorizing Agreement with S. Brothers, Inc. for 2019 Capital Road Program
- i. Authorizing Treasurer to Refund Real Estate Tax Overpayment
- j. Approving Consolidated Bill List of May 20, 2019

COMMUNICATIONS:

Somerset County Office of Public Information Somerville, NJ	Various Communications, Advisories and News Releases
Richard K. Phoenix, RMC – Borough Clerk & Chief Operator, WPQJ970 – 1630-AM Radio	Calendar Updates and Advisories; Time-Sensitive Radio Scripts
NJ State League of Municipalities Trenton, NJ	Newsletters & Advisories
Plainfield Area Humane Society Plainfield, NJ	Invoice and Report
NJ Dept. of Environmental Protection Trenton, NJ	Weekly Updates & Newsletters
Somerset County Business Partnership Somerville, NJ	Newsletters
Plainfield Area Regional Sewerage Authority Middlesex, NJ	Minutes and Agenda
Plainfield Area Regional Sewerage Authority Middlesex, NJ	Sanitary Sewer Cleaning Advisory
Somerset Co. Business Partnership Somerville, NJ	Added Conference Events
William Baker, Information Station Specialists, Zeeland, Michigan	Correspondence re: Antenna Installation
Sustainable Raritan River	Nomination Deadline

New Brunswick Somerset Co. Freeholders Somerville, NJ FEMA, Washington, DC Borough Clerk, Watchung, NJ NJ Dept. of Transportation Trenton, NJ NJ DEP, Trenton, NJ Michael Yochim North Plainfield Somerset County Clerk Somerville, NJ Carrot Top Industries	Pledge to Stand Up for Others Mitigation Minutes (newsletters) Updated Land Use Ordinances Accelerated Road Grants / State Aid Appropriations Update (newsletter) “A Big Thank You” Extended Mail-In Ballot Hours Peace Officers’ Memorial Day
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PUBLIC COMMENT

General public comments shall be limited to five minutes for each individual.
(Rule 29 of the Borough Council’s Rules of Order)

REQUESTS FOR AGENDA ITEMS

COMMENTS BY MAYOR, ADMINISTRATOR AND COUNCIL

RESOLUTION:

Mr. Singleterry:

05-20-19-06 Convening Executive Session: Collective Bargaining Agreements with Teamsters, IAFF Unions

Roll Call

EXECUTIVE SESSION:

1. Collective Bargaining Agreements with Teamsters, IAFF Unions

RECONVENE

RESOLUTION:

Ms. Miller:

05-20-19-07 Resolutions to Approve Collective Bargaining Agreements

Roll Call

ADJOURNMENT

CONSENT AGENDA

May 20, 2019

RESOLUTION NOS. 05-20-19-05 a through j

RESOLUTION NO. 05-20-19-05

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

BE IT RESOLVED by the Council of the Borough of North Plainfield that resolutions numbered

05-20-19-05 a, b, c, d, e, f, g, h, i, j

having been placed on the Consent Agenda and there having been no objection thereto, the same are hereby approved.

Council President

Council Member

Introduced: May 20, 2019

Adopted: May 20, 2019

RESOLUTION NO. 05-20-19-05a

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**REQUESTING APPROVAL OF INSERTION OF \$4,685.94
FOR THE 2019 BUDGET REVENUE AVAILABLE FROM
THE BODY ARMOR GRANT**

WHEREAS, N.J.S. 40:4-87 provides that the Director of Local Government Services may approve the insertion of any special item of revenue in the budget of any municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED that the Borough of North Plainfield hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of \$4,685.94 which item is now available as a revenue from the Body Armor Grant.

BE IT FURTHER RESOLVED that a like sum of \$4,685.94 be and the same is hereby appropriated under the caption of:

Body Armor Grant

Council President

Council Member

Introduced: May 20, 2019

Adopted: May 20, 2019

By my hand, certified to be a true and complete copy of the Resolution adopted by the Council of the Borough of North Plainfield at its Regular Meeting of 20 May 2019.

Stephanie Sherwood, RMC, CMR
Deputy Clerk

RESOLUTION NO. 05-20-19-05b

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

WHEREAS, East End School PTO, 170 Oneida Avenue, North Plainfield, New Jersey, has applied for licenses to conduct an on-premise 50-50 cash raffle and an on-premise merchandise raffle on June 1, 2019; and

WHEREAS, East End School PTO has been issued Identification No. 352-5-39102 by the New Jersey Legalized Games of Chance Control Commission; and

WHEREAS, investigation has shown that said applicant meets the requirements for the issuance of a raffle license;

NOW, THEREFORE, BE IT RESOLVED that the Clerk be and is hereby authorized to issue licenses to East End School PTO for an on-premise 50-50 cash raffle (RL-1183) and an on-premise merchandise raffle (RL-1182) to be held on June 1, 2019 at 170 Oneida Avenue, North Plainfield, New Jersey.

Council President

Council Member

Introduced: May 20, 2019

Adopted: May 20, 2019

By my hand, certified to be a true and complete copy of the Resolution adopted by the Council of the Borough of North Plainfield at its Regular Meeting of 20 May 2019.

Stephanie Sherwood, RMC, CMR
Deputy Clerk

RESOLUTION NO. 05-20-19-05d

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

BE IT RESOLVED by the Council of the Borough of North Plainfield that the Tax Collector is hereby authorized and directed to create duplicate tax sale certificate(s) as follows:

Block 166 Lot 3 448 Catalpa Ave. # 16-00114 issued 11/28/16

Council President

Council Member

Introduced: May 20, 2019

Adopted: May 20, 2019

By my hand, certified to be a true and complete copy of the Resolution adopted by the Council of the Borough of North Plainfield at its Regular Meeting of 20 May 2019.

Stephanie Sherwood, RMC, CMR
Deputy Clerk

RESOLUTION NO. 05-20-19-05e

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION TO ESTABLISH SALARIES AND WAGES FOR THE YEAR 2019
FOR EMPLOYEES NOT COVERED BY THE TERMS AND CONDITIONS OF A
COLLECTIVE BARGAINING AGREEMENT**

WHEREAS, certain employees of the Borough of North Plainfield are not covered by the terms and conditions of a collective bargaining agreement and thus need to have their compensation established for calendar year 2019;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey, that the following titles will receive the following compensation for calendar year 2019 as follows:

<u>TITLE</u>	<u>2019</u>
Administrative Assistant	\$ 52,020
Business Administrator/Assistant Borough Engineer	154,763
Chief Financial Officer	45,318
Construction Official	23,600
Court Administrator	86,210
Director of Public Works	N/A ¹
Municipal Prosecutor	27,808
Office of Emergency Management Coordinator	10,200
Recreation Director	76,500
Assistant Recreation Director	12,021
Deputy Registrar	1,135
Tax Assessor	73,818
Tax Collector	11,444
Treasurer/QPA/Deputy CFO	9,733
Code Enforcement Officer	54,591
Municipal Court Judge	N/A ²
Zoning Officer	N/A ¹

¹ Contracted With Grotto Engineering

² Contracted with Watchung/Green Brook

Council President

Council Member

Introduced: May 20, 2019

Adopted: May 20, 2019

By my hand, certified to be a true and complete copy of the Resolution adopted by the Council of the Borough of North Plainfield at its Regular Meeting of 20 May 2019.

Stephanie Sherwood, RMC, CMR
Deputy Clerk

RESOLUTION NO. 05-20-19-05f

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION TO ESTABLISH SALARIES AND WAGES FOR THE YEAR 2019
FOR EMPLOYEES NOT COVERED BY THE TERMS AND CONDITIONS OF A
COLLECTIVE BARGAINING AGREEMENT**

WHEREAS, certain employees of the Borough of North Plainfield are not covered by the terms and conditions of a collective bargaining agreement and thus need to have their compensation established for calendar year 2019;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey, that the following titles will receive the following compensation for calendar year 2019 as follows:

<u>TITLE</u>	<u>2019</u>
Borough Clerk	\$76,288
Deputy Borough Clerk	\$53,035

Council President

Council Member

Introduced: May 20, 2019
Adopted: May 20, 2019

By my hand, certified to be a true and complete copy of the Resolution adopted by the Council of the Borough of North Plainfield at its Regular Meeting of 20 May 2019.

Stephanie Sherwood, RMC, CMR
Deputy Clerk

RESOLUTION NO. 05-20-19-05g

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION OF THE BOROUGH COUNCIL AUTHORIZING THE MAYOR AND
BOROUGH CLERK TO EXECUTE A LICENSE AGREEMENT WITH THE COUNTY
OF UNION FOR THE USE OF GREEN BROOK PARK FOR ITS ANNUAL FOURTH
OF JULY FIREWORKS DISPLAY IN THE BOROUGH OF NORTH PLAINFIELD.**

WHEREAS, the Borough of North Plainfield desires to have a fireworks display in honor of the 4th of July in Green Brook Park (hereinafter referred to as the “Fireworks”) to be held on Saturday, July 6, 2019, with a proposed rain date of Sunday, July 7, 2019; and,

WHEREAS, the County of Union, a body politic of the State of New Jersey, with offices at the Union County Administration Building, 10 Elizabethtown Road, Elizabeth, New Jersey is the owner and operator of Green Brook Park; and,

WHEREAS, the County of Union requires that the Borough of North Plainfield have a license agreement to use Green Brook Park for its Fireworks, a copy of said license agreement being maintained in the Office of the Borough Clerk and the contents of which are incorporated herein; and,

WHEREAS, the Borough of North Plainfield is desirous of using Green Brook Park for its Fireworks and entering into said license agreement with the County of Union.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey, that the Borough Council does hereby authorize the Mayor and the Borough Clerk to sign and/or execute a license agreement with the County of Union, without the need for any further action of this Borough Council, for the purposes cited above.

BE IT FURTHER RESOLVED that the resolution is made pursuant to and consistent with the Local Public Contracts Laws of the State of New Jersey.

Council President

Council Member

Introduced: May 20, 2019
Adopted: May 20, 2019

CERTIFICATION

I, Stephanie Sherwood, Deputy Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a regular meeting of the Borough Council held on May 20, 2019.

Stephanie Sherwood, RMC, CMR
Deputy Clerk
Borough of North Plainfield

Date signed:

RESOLUTION NO. 05-20-19-05h

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

**RESOLUTION OF THE BOROUGH COUNCIL AUTHORIZING THE
MAYOR AND BOROUGH CLERK TO EXECUTE AN AGREEMENT
WITH S. BROTHERS, INC. FOR 2019 CAPITAL ROAD PROGRAM –
VARIOUS STREETS IN THE BOROUGH OF NORTH PLAINFIELD**

WHEREAS, the Borough of North Plainfield is in need of certain road improvements on various streets in the Borough of North Plainfield (hereinafter referred to as the “Project”); and,

WHEREAS, the Borough of North Plainfield solicited bids for the Project and the following three (3) bids were the lowest bids received:

<u>Bidding Entity</u>	<u>Base Bid</u>	<u>Alternate 1 Bid</u>	<u>Alternate 2</u>
<u>Bid</u>			
S. Brothers Inc.	\$764,310.72	\$61,997.53	\$91,867.15
CCM Contracting, Inc.	\$772,938.00	\$42,063.00	\$85,630.00
P&A Construction, Inc.	\$773,628.70	\$57,721.78	\$90,318.40

WHEREAS, Director of Law/Borough Attorney Eric M. Bernstein, Esq. and the offices of Eric M. Bernstein & Associates, LLC, as well as Grotto Engineering Associates, LLC, the Borough’s Engineer on the Project, have reviewed the bid submissions and recommend the award of the bid and contract for the Project to the lowest responsive and responsible bidder, S. Brothers, Inc., whose main offices are located at 16 Sobechko Road, Manalapan, New Jersey 07726 (hereinafter referred to as the “Contractor”) as there are no material defects with the bid proposal; and,

WHEREAS, the Borough of North Plainfield is desirous of obtaining the services of the Contractor to perform all those services contemplated in the Borough’s bid documents and the bid proposal submitted by the Contractor; and,

WHEREAS, the Borough of North Plainfield finds that the Contractor is the lowest responsive and responsible bidder for the Project pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that the Borough Council hereby awards the following Bid and Contract:

Project: 2019 Capital Road Program – Various Roads
Successful Bidder: S. Brothers, Inc.

Base Bid: In the Amount of Seven Hundred Sixty-Four Thousand Three Hundred Ten Dollars and Seventy-two Cents (\$764,310.72)

BE IT FURTHER RESOLVED that the Borough Council hereby authorizes the Mayor and the Borough Clerk to sign and/or execute a contract and all other necessary documents to engage the construction services of S. Brothers, Inc. for the Project; and,

BE IT FURTHER RESOLVED that the award of this contract shall be subject to the certification of the Borough's Chief Financial Officer as to the availability of funds for payment for same; and,

BE IT FURTHER RESOLVED that the award and the contract and its performance shall be consistent with all applicable laws, the Borough's bid documents and the bid proposal of S. Brothers, Inc. for the Project known as the 2019 Capital Road Program – Various Streets.

Council President

Council Member

Introduced: May 20, 2019
Adopted: May 20, 2019

CERTIFICATION

I, Stephanie Sherwood, Deputy Clerk of the Borough of North Plainfield, County of Somerset, State of New Jersey, do hereby certify the foregoing to be a true copy of a Resolution adopted by the Borough Council at a regular meeting of the Borough Council held on May 20, 2019.

Stephanie Sherwood, RMC, CMR
Deputy Clerk
Borough of North Plainfield

Date signed:

RESOLUTION NO. 05-20-19-05j

**BOROUGH OF NORTH PLAINFIELD
COUNTY OF SOMERSET
STATE OF NEW JERSEY**

BE IT RESOLVED by the Council of the Borough of North Plainfield that the attached bills of the accounts named and for the amounts stated, having been duly audited and found to be correct as of this 20th day of May, 2019 the same be paid; and that the Mayor and Chief Financial Officer are hereby authorized to sign and deliver warrants for the same.

Council President

Council Member

Introduced: May 20, 2019

Adopted: May 20, 2019