

# ***DRAFT MINUTES***

*These are the Draft Minutes of the Agenda Conference  
of the North Plainfield Borough Council held on Monday, 11 February 2019.*

*Every attempt has been made to make these as comprehensive  
and conclusive as possible. However, as it is a draft document, it is  
not to be construed as a formal depiction of the official conduct of business and is subject  
to revision up to and following the Governing Body's actual approval of same. If changes  
are necessary, revised minutes will be posted to the website.*

**MINUTES** of the Agenda Conference of the Council of the Borough of North Plainfield held on Monday, **February 11, 2019** at 7:35 p.m. at the North Plainfield Council Chambers, 263 Somerset Street, North Plainfield, New Jersey.

## **PRESENT:**

Council Members: Aimee Corzo  
Lawrence La Ronde  
Everett Merrill  
Keiona R. Miller  
Wendy Schaefer  
Douglas M. Singleterry  
Frank "Skip" Stabile, Council President

Also Present: David Hollod, Business Administrator  
Phil George, Esq., Associate Borough Attorney  
Richard K. Phoenix, RMC, Borough Clerk  
Stephanie Sherwood, RMC, CMR, Deputy Clerk

The Pledge of Allegiance to the Flag was led by Mr. La Ronde.

Council President Stabile requested a moment of silence for the men and women serving in our Armed Forces.

Council President Stabile read the following Notice of Compliance:

"This is an Agenda Meeting of the Council of the Borough of North Plainfield, scheduled by resolution of the Council adopted on November 19, 2018. Adequate notice of this meeting was given pursuant to *N.J.S.A. 10:4-6 et seq.* by transmitting said notice to the *Courier News*, *The Star-Ledger*, *The Alternative Press* and *WKMB* Radio on November 20, 2018 by publication of the announcement in the *Courier News* of November 24, 2018 and by posting a copy of this notice on the bulletin boards in the Municipal Building and Memorial Library reserved for such purpose."

In the absence of Mayor Giordano, Council President Stabile presented the following Mayoral Proclamation:

**Patricia McGarry**

WHEREAS, Patricia McGarry is a long time respected resident of North Plainfield; and

WHEREAS, Ms. McGarry has been a devoted supporter of the Arts throughout her life; and

WHEREAS, Ms. McGarry, while raising a family, earned her degree in Art History at Rutgers University; and

WHEREAS, Ms. McGarry has run after-school arts and crafts programs, curated art exhibits and organized state-wide arts conferences; and

WHEREAS, Ms. McGarry has brought new and nurtured existing humanities programs to Somerset County; and

WHEREAS, in 1990 Ms. McGarry held the position of Local Arts Development Coordinator for the Somerset County Cultural & Heritage Commission and became Manager in 1994; and

WHEREAS, during her tenure with the Commission, Ms. McGarry obtained over one million dollars in grant funds for art and history programming throughout Somerset County; and

WHEREAS, Ms. McGarry initiated Gallery 24/7 in 2010, a county-wide program in which selected works of art by New Jersey resident artists, were transferred to adhesive vinyl to cover County owned traffic control boxes; and

WHEREAS, Ms. McGarry has been instrumental in the great success of Somerset County's Weekend Journey through the Past; and

NOW, THEREFORE, I, Michael Giordano Jr., Mayor of the Borough of North Plainfield, on behalf of all North Plainfield residents, proudly congratulate Patricia McGarry, on being awarded 2019 Outstanding Woman of The Year.

**PUBLIC COMMENT:** None.

**NEW BUSINESS:**

1. **Canvassing Ordinance** – L.L.R. Mr. La Ronde explained that the current ordinance allows for canvassing from 9:00 a.m. to 9:00 p.m. Advising that several residents had expressed concerns with the late end time, he proposed a 7:00 p.m. end time. Mr. Singleterry suggested a 10:00 a.m. start time on Sundays. The Council members agreed to move forward with the amendment process.

2. **Resolution to Accept Project, Release Performance Guarantee Bonds and Cash, and Require a Maintenance Guarantee from Coremark North Plainfield, LLC for the Quick Chek Project** – D.E.H. Mr. Hollod explained that the Borough Engineer recommended the acceptance of the project and the release of performance guarantee bonds and cash, subject to the posting of a one year maintenance guarantee in the amount of Ten Thousand Dollars (\$10,000.00) to cover work in the road right-of-way and any landscape buffering.

3. **Resolution to Approve Agreement with Somerset County to Provide Certified Recycling Professional to Sign/Certify Annual Recycling Tonnage Reports for the year 2019** – D.E.H. Mr. Hollod explained that this resolution allows the Borough to retain the services of the County’s Certified Recycling Professional for the signing of the Annual Recycling Tonnage Report to be submitted to the New Jersey Department of Environmental Protection at a rate of Forty One Dollars (\$41.00) per hour.
4. **Resolution to Approve Agreement with Somerset County to Provide Recycling Collection Services for the year 2019** – D.E.H. Mr. Hollod explained that this resolution authorizes the Borough to enter into an agreement with the County of Somerset for Somerset County to provide recycling services for calendar year 2019 to the Borough. Responding to Mr. Merrill’s inquiry, Mr. Hollod advised that auto pick-up of new recycling buckets would be implemented over the next several years throughout Somerset County.
5. **Resolution to Establish a Mileage Reimbursement Rate for use of Personal Vehicles** – D.E.H. Mr. Hollod indicated that this resolution will establish the mileage reimbursement rate for personal vehicles used for business purposes. The rate is keyed to those set by the General Services Administration.
6. **Resolution to Authorize Contract Amendment with Suburban Consulting Engineers to Provide Additional Construction Administration and NJDEP Compliance Services for DPW Fueling Facility** – D.E.H. Mr. Hollod explained that Suburban Consulting Engineers requested a change order to amend the professional services contract for the design services of the Department of Public Work’s fueling facility for a lump sum payment of Eight Thousand Four Hundred Dollars (\$8,400.00).
7. **Ordinance Authorizing a Lease Purchase Agreement with the Somerset County Improvement Authority** – D.E.H. Mr. Hollod indicated that this topic would be discussed in an executive session.

**REPORTS OF BOARDS, COMMITTEES, COMMISSIONS:**

Mr. Merrill reported that contract discussions with the teachers had reached an impasse and would now be heard by an arbitrator, the biggest obstacle being co-pays for their health insurance.

Motion to adjourn by Mr. La Ronde, seconded by Ms. Miller and carried unanimously.

Meeting adjourned at 8:01 p.m.

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Borough Clerk

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Council President