

# ***DRAFT MINUTES***

*These are the Draft Minutes of the Regular Meeting of the North Plainfield Borough Council held on Monday, 14 May 2018. Every attempt has been made to make these as comprehensive and conclusive as possible. However, as it is a draft document, it is not to be construed as a formal depiction of the official conduct of business and is subject to revision up to and following the Governing Body's actual approval of same. If changes are necessary, revised minutes will be posted to the website.*

**MINUTES** of the Regular Meeting of the Council of the Borough of North Plainfield held on Monday, **May 14, 2018** at 8:07 p.m. at the North Plainfield Council Chambers, 263 Somerset Street, North Plainfield, New Jersey.

**PRESENT:**

Council Members: Everett Merrill  
Keiona R. Miller  
Frank Righetti (absent – excused)  
Wendy Schaefer  
Douglas M. Singleterry  
Frank “Skip” Stabile (absent – excused)  
Lawrence La Ronde, Council President

Also Present: David E. Hollod, Business Administrator  
Phil George, Esq., Associate Borough Attorney  
Richard K. Phoenix, RMC, Borough Clerk

The Council President read the following Notice of Compliance:

"This is a Regular Meeting of the Council of the Borough of North Plainfield, scheduled by resolution of the Council adopted on November 27, 2017. Adequate notice of this meeting was given pursuant to *N.J.S.A. 10:4-6 et seq.* by transmitting said notice to the *Courier News*, *The Star-Ledger*, *The Alternative Press* and *WKMB* Radio on November 28, 2017 by publication of the announcement in the *Courier News* of December 1, 2017 and by posting a copy of this notice on the bulletin boards in the Municipal Building and Memorial Library reserved for such purpose."

The Clerk had submitted copies of the minutes of the Board of Health, Agenda Conference and Regular Meeting of April 23, 2018.

The Council President called for a Roll Call on the minutes of the Board of Health, Agenda Conference and Regular Meeting of April 23, 2018:

Aye: Miller, Singleterry, La Ronde

Abstain: Merrill, Schaefer

Ms. Schaefer presented the following Resolution and moved its adoption:

**RESOLUTION NO. 05-14-18-01** BE IT RESOLVED by the Borough Council of North Plainfield that an Ordinance numbered 18-07 be read by its title by the Borough Clerk and be passed on its first reading and advertised as required by statute, fixing May 29, 2018 at 7:30 p.m. or as soon thereafter as the matter can be heard, as the time and the North Plainfield Council Chambers, 263 Somerset Street, North Plainfield, New Jersey as the place for hearing and final adoption.

Seconded by Mr. Singleterry and on Roll Call carried all five voting aye.

The Clerk read the ordinance by its title as follows:

**ORDINANCE NO. 18-07** AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT THE VARIOUS PORTIONS OF THE BOROUGH CODE OF THE BOROUGH OF NORTH PLAINFIELD TO ADJUST VARIOUS FEES AND PENALTIES AND RELATED MATTERS

**CONSENT AGENDA**

Council President La Ronde stated that all matters listed on the Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

Mr. Singleterry presented the following Resolution and moved its adoption:

**RESOLUTION NO. 05-14-18-02** BE IT RESOLVED by the Council of the Borough of North Plainfield that resolutions numbered

05-14-18-02 a, b, c, d, e, f, g

having been placed on the Consent Agenda and there having been no objection thereto, the same are hereby approved.

Seconded by Mr. Merrill and on Roll Call carried all five voting aye.

**APPROVED RESOLUTIONS:**

**RESOLUTION NO. 05-14-18-02a** WHEREAS, East End School PTO, 170 Oneida Avenue, North Plainfield, New Jersey, has applied for licenses to conduct an on-premise 50-50 cash raffle and an on-premise merchandise raffle on June 2, 2018; and

WHEREAS, East End School PTO has been issued Identification No. 352-5-39102 by the New Jersey Legalized Games of Chance Control Commission; and

WHEREAS, investigation has shown that said applicant meets the requirements for the issuance of a raffle license;

NOW, THEREFORE, BE IT RESOLVED that the Clerk be and is hereby authorized to issue licenses to East End School PTO for an on-premise 50-50 cash raffle (RL-1170) and an on-premise merchandise raffle (RL-1169) to be held on June 2, 2018 at 170 Oneida Avenue, North Plainfield, New Jersey.

**RESOLUTION NO. 05-14-18-02b** BE IT RESOLVED by the Council of the Borough of North Plainfield that it does hereby authorize the issuance of a license to drive a taxicab for two years, pursuant to N.P.R.G.O. 4-1 et seq., to the following in accordance with the applications heretofore submitted:

Jaime P. Paredes-Proano  
1000 West 3<sup>rd</sup> Street  
Plainfield, NJ 07063

**RESOLUTION NO. 05-14-18-02c** BE IT RESOLVED by the Council of the Borough of North Plainfield that the Tax Collector is hereby authorized and directed to create duplicate tax sale certificate(s) as follows:

Block 169 Lot 11 170 Willow Ave. Ext Cert. #12-00203 issued 10-23-12

**RESOLUTION NO. 05-14-18-02d** RESOLUTION OF THE BOROUGH OF NORTH PLAINFIELD APPOINTING KATHLEEN INTRAVARTOLO AS THE QUALIFIED PURCHASING AGENT FOR THE BOROUGH OF NORTH PLAINFIELD AND INCREASING THE BID THRESHOLD FOR THE BOROUGH OF NORTH PLAINFIELD

WHEREAS, N.J.A.C. 5:34-5.4 authorizes a municipality by resolution to appoint a qualified purchasing agent who meets certain eligibility criteria; and,

WHEREAS, N.J.A.C. 5:34-5.4 authorizes a municipality to increase its bid threshold for a qualified purchasing agent by adopting a resolution increasing its bid threshold to Forty Thousand Dollars (\$40,000); and,

WHEREAS, the Borough of North Plainfield has determined that Kathleen Intravartolo meets all of the eligibility criteria set forth in N.J.A.C. 5:34-5.4 to be appointed as the qualified purchasing agent; and,

WHEREAS, the Borough of North Plainfield wishes to appoint Kathleen Intravartolo as qualified purchasing agent for the Borough of North Plainfield and increase its bid threshold to Forty Thousand Dollars (\$40,000); and,

WHEREAS, Kathleen Intravartolo has provided to the Borough an Affidavit of QPA Qualification in order to qualify for the provisions of this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that Kathleen Intravartolo is hereby appointed as

Qualified Purchasing Agent for the Borough of North Plainfield effective May 8, 2018, and the bid threshold for the Borough of North Plainfield is hereby increased to Forty Thousand Dollars (\$40,000).

**RESOLUTION NO. 05-14-18-02e** ALTERNATE MUNICIPAL PROSECUTOR  
COMPENSATION FOR CALENDAR YEAR 2018

WHEREAS, the Borough previously appointed Benjamin Zilbergeld, Esq. as the Borough's Alternate Municipal Prosecutor for calendar year 2018 and to compensate him for such services on a per session basis; and,

WHEREAS, the Borough now believes that the compensation for such position is more economically feasible to be paid as a salary, which will come from the salary for Municipal Prosecutor for calendar year 2018.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that Benjamin Zilbergeld, Esq. shall be compensated by salary to serve as Alternate Municipal Prosecutor in the amount of Five Thousand Two Hundred Dollars (\$5,200.00), which shall be paid from the Municipal Prosecutor's salary account, retroactive to January 1, 2018. All other compensation arrangements for said position previously approved are voided, retroactive to January 1, 2018.

**RESOLUTION NO. 05-14-18-02f** BE IT RESOLVED by the Council of the Borough of North Plainfield that the attached bills of the accounts named and for the amounts stated, having been duly audited and found to be correct as of this 14<sup>th</sup> day of May, 2018 the same be paid; and that the Mayor and Chief Financial Officer are hereby authorized to sign and deliver warrants for the same.

**RESOLUTION NO. 05-14-18-02g** WHEREAS, the Borough of North Plainfield is the owner of the following surplus vehicles no longer needed for public use:

Year	Make	Color	VIN #	Mileage	Condition	Other	Min. Bid
2001	Dodge	Red	3B7KF26Z11M285461		Runs	Pickup	\$100.00
1997	GMC	Yellow	1GDJK34F0VF016830		Runs	Mason Dump	100.00
1995	Ford	Yellow	1FDYF80E3SVA38433		Runs	Roll Off	100.00
2009	Ford	Black	2FAHP71V59X147131		Needs Trans	Crown Victoria	100.00
2011	Ford	Black	2FABP7BV1BX104772		Runs	Crown Vic	100.00
2011	Ford	Black	2FABP7BVXBX104771		Runs	Crown Vic	100.00
1999	Ford	Black	1FMRU1867XLC08908		Runs	Expedition	100.00
2010	Dodge	Silver	2D4RN4DE3AR350173		Runs	Caravan	100.00
2011	Chevy	Black	2G1WD5EM1B1297223		Needs Trans	Impala	100.00

Most vehicles have been sitting for an extended amount of time and may not start upon your removal, it will be up to you as to how it is removed, jump start and driven or towed out of the lot. The Ford Crown Victorias, Expedition, Dodge Caravan and Chevy Impala were used for police purposes.

WHEREAS, the Borough of North Plainfield desires to authorize the sale of the above surplus vehicles at public sale pursuant to N.J.S.A. 40A:11-36 to the highest bidder;

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of North Plainfield, County of Somerset, State of New Jersey as follows:

1. The Borough of North Plainfield hereby declares that the above-described surplus vehicles are no longer needed for public use.
2. The Borough of North Plainfield, its officers and attorney are hereby authorized and directed to take any and all steps necessary to proceed with a public sale of said surplus vehicles.
3. The notice of the above, date, time and place of the public sale, together with a description of the surplus vehicles and the conditions of sale, shall be published in the Courier News, the official newspaper of the Borough of North Plainfield, with the sale being held not less than seven (7) days nor more than fourteen (14) days after publication of said notice. The surplus vehicles will be sold on a cash basis to the highest bidders.
4. No limit shall be placed on the number of surplus vehicles that can be purchased by any one bidder.
5. This resolution shall take effect immediately.

**COMMUNICATIONS:**

Somerset County Office of Public Information Somerville, NJ	Various Communications, Advisories and News Releases
Richard K. Phoenix, RMC – Borough Clerk & Chief Operator, WPQJ970 – 1630-AM Radio	Calendar Updates and Advisories; Time-Sensitive Radio Scripts
NJ State League of Municipalities Trenton, NJ	Newsletters & Advisories
NJ Highlands Coalition Boonton, NJ	Newsletters
Plainfield Area Humane Society Plainfield, NJ	Invoice and Report
Plainfield Area Regional Sewerage Authority, Middlesex, NJ	Agenda and Minutes
Betsy G. Ramos, Esq. Capehart Scatchard, Esqs., Mt. Laurel, NJ	NJ Public Entity Law Monthly
Tri-County Chamber of Commerce	Networking Event

South Plainfield, NJ Frank N. D'Amore Sr. North Plainfield Sustainable Raritan River New Brunswick, NJ US Census Bureau Washington, DC NJ Transportation Planning Authority Trenton, NJ John Kaplan, Esq. Warren Twp., NJ NJ Healthcare Quality Institute Trenton, NJ NJ DEP Trenton, NJ North Plainfield BOE North Plainfield Geoffrey Penna Information Station Specialists Zeeland, Mich. NJ Law Center, New Brunswick, NJ Richard Garrin, North Plainfield, NJ NJ DEP, Trenton, NJ Tiffany Sand, T-Mobile Chattanooga, TN Somerset County Emergency Management Somerville, NJ Sustainable Raritan River New Brunswick, NJ Rufina Lasluisa, North Plainfield, NJ Somerset County Business Partnership Somerville, NJ Cordell Toson, Manager, Arooga's North Plainfield, NJ Tri-County Chamber of Commerce South Plainfield, NJ	Property Maintenance Report  Empowering Health Policies at State and Local Levels Newsletters  Emerging Centers Grant Program  Tree Maintenance Bid Package  Newsletter  Earth Works Newsletter  Budget Statement  Streaming Services & Hardware  Ethics Seminar Sewer Charge Appeal Treatment Works Approval Meeting Request  Mass Care Presentation  Lightning Talks & Rosters  Tort Claim Special Events  2018-19 Renewal Receipt  Details of Meeting in North Plainfield
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**REQUESTS FOR AGENDA ITEMS:** None.

**PUBLIC COMMENT:** None.

**COMMENTS BY MAYOR, ADMINISTRATOR AND COUNCIL MEMBERS:**

Speaking on behalf of Mayor Giordano, Mr. Hollod reported on the success of this year's Clean the Town Day. He announced that the Borough would receive the full \$100,000 Community Development Block Grant funds. Operation Safe School partnership started today, he concluded.

Mr. Merrill commented on the passing of Allen Bender, noting that he was a caring and compassionate individual who will be greatly missed.

Motion to adjourn by Ms. Miller, seconded by Ms. Schaefer and carried unanimously.

Meeting adjourned at 8:19 p.m.

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Borough Clerk

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Council President