

DRAFT MINUTES

*These are the Draft Minutes of the Regular Meeting
of the North Plainfield Borough Council held on Monday, 27 November 2017.*

*Every attempt has been made to make these as comprehensive
and conclusive as possible. However, as it is a draft document, it is
not to be construed as a formal depiction of the official conduct of business and is subject to
revision up to and following the Governing Body's actual approval of same. If changes are
necessary, revised minutes will be posted to the website.*

MINUTES of the Regular Meeting of the Council of the Borough of North Plainfield held on Monday, **November 27, 2017** at 7:44 p.m. at the North Plainfield Borough Council Chambers, 263 Somerset Street, North Plainfield, New Jersey.

PRESENT:

Council Members: Everett Merrill (absent – excused)
Keiona R. Miller
Frank Righetti (absent – excused)
Wendy Schaefer
Douglas M. Singleterry
Frank “Skip” Stabile (absent – excused)
Lawrence La Ronde, Council President

Also Present: Michael Giordano, Jr., Mayor
David E. Hollod, Business Administrator
Eric M. Bernstein, Esq., Borough Attorney
Richard K. Phoenix, RMC, Borough Clerk

The Council President read the following Notice of Compliance:

"This is a Regular Meeting of the Council of the Borough of North Plainfield, scheduled by resolution of the Council adopted on November 28, 2016. Adequate notice of this meeting was given pursuant to *N.J.S.A. 10:4-6 et seq.* by transmitting said notice to the *Courier News*, *The Star-Ledger*, *The Alternative Press* and *WKMB* Radio on November 29, 2016, by publication of the announcement in the *Courier News* on December 1, 2016 and by posting a copy of this notice on the bulletin boards in the Municipal Building and Memorial Library reserved for such purpose."

The Clerk had submitted copies of the minutes of the Agenda Conference and Regular Meeting of November 13, 2017.

Council President La Ronde called for a Roll Call on the minutes of the Agenda Conference and Regular Meeting of November 13, 2017 with all four in favor.

HEARING:

ORDINANCE NO. 17-21 AN ORDINANCE TO AMEND, REVISE AND SUPPLEMENT THE BOROUGH CODE OF THE BOROUGH OF NORTH PLAINFIELD, CHAPTER VIII ENTITLED, "ZONING BOARD OF ADJUSTMENT," ADDING SECTION 22-113B ENTITLED "AHO AFFORDABLE HOUSING OVERLAY ZONE" AND AMENDING ARTICLE XIA ENTITLED "GROWTH SHARE AFFORDABLE HOUSING OBLIGATION"

The Clerk read the Ordinance by its title.

PUBLIC HEARING: No one appeared.

Motion to close public comment by Ms. Schaefer, seconded by Ms. Miller and on Roll Call carried all four voting aye.

Mr. Singleterry presented the following resolution and moved its adoption:

RESOLUTION NO. 11-13-17-01 BE IT RESOLVED by the Council of the Borough of North Plainfield that an ordinance numbered 17-21 be adopted and advertised as required by statute.

Seconded by Ms. Schaefer and on Roll Call carried all four voting aye.

CONSENT AGENDA

Council President La Ronde stated that all matters listed on the Consent Agenda are considered to be routine in nature and will be approved by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

Ms. Miller requested that resolution "e" be removed for a separate vote.

Ms. Miller presented the following Resolution and moved its adoption:

RESOLUTION NO. 11-27-17-02 BE IT RESOLVED by the Council of the Borough of North Plainfield that resolutions numbered

11-27-17-02a, b, c, d and f

having been placed on the Consent Agenda and there having been no objection thereto, the same are hereby approved.

Seconded by Ms. Schaefer and on Roll Call carried all four voting aye.

APPROVED RESOLUTIONS:

RESOLUTION NO. 11-27-17-02a RESOLUTION TO ESTABLISH SALARIES AND WAGES FOR THE YEAR 2017 FOR EMPLOYEES NOT COVERED BY THE TERMS AND CONDITIONS OF A COLLECTIVE BARGAINING AGREEMENT

WHEREAS, certain employees of the Borough of North Plainfield are not covered by the terms and conditions of a collective bargaining agreement and thus need to have their compensation established for calendar year 2017;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey, that the following titles will receive the following compensation for calendar year 2017 as follows:

<u>TITLE</u>	<u>2017</u>
Administrative Assistant I	\$ 49,074
Administrative Assistant II	50,000
Business Administrator/Assistant Borough Engineer	148,753
Chief Financial Officer	43,558
Construction Official	22,683
Court Administrator	76,336
Director of Public Works	N/A ¹
Municipal Prosecutor	26,728
Office of Emergency Management Coordinator	10,000
Recreation Director	66,950
Assistant Recreation Director	10,574
Deputy Registrar	1,091
Tax Assessor	70,952
Tax Collector	11,000
Treasurer/QPA/Deputy CFO	9,355
Code Enforcement Officer	52,472
Municipal Court Judge	N/A ²
Zoning Officer	N/A ¹

¹ Contracted With Grotto Engineering

¹ Contracted with Watchung/Greenbrook

RESOLUTION NO. 11-27-17-02b RESOLUTION TO ESTABLISH SALARIES AND WAGES FOR THE YEAR 2017 FOR EMPLOYEES NOT COVERED BY THE TERMS AND CONDITIONS OF A COLLECTIVE BARGAINING AGREEMENT

WHEREAS, certain employees of the Borough of North Plainfield are not covered by the terms and conditions of a collective bargaining agreement and thus need to have their compensation established for calendar year 2017;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey, that the following titles will receive the following compensation for calendar year 2017 as follows:

<u>TITLE</u>	<u>2017</u>
Borough Clerk	\$73,325
Deputy Borough Clerk	\$50,975

RESOLUTION NO. 11-27-17-02c RESOLUTION OF THE BOROUGH COUNCIL AUTHORIZING THE MAYOR AND BOROUGH CLERK TO EXECUTE AN EXTENSION OF A GENERAL ENGINEERING SERVICES AGREEMENT WITH MOTT MACDONALD FOR THE PERIOD BETWEEN AUGUST 31, 2017 THROUGH DECEMBER 31, 2017 FOR THE BOROUGH OF NORTH PLAINFIELD

WHEREAS, the Borough Council for the Borough of North Plainfield previously approved a General Engineering Services Agreement with Mott MacDonald for a period from May 1, 2017 through August 31, 2017 in Resolution 07-10-17-01d; and,

WHEREAS, the Borough of North Plainfield is in need of an extension of the General Engineering Services Agreement authorized by Resolution 07-10-17-01d for the period retroactive to August 31, 2017 and running through December 31, 2017; and,

WHEREAS, Mott MacDonald, with a principal place of business located at 3 Paragon Way, Freehold, New Jersey 07728, is in the business of providing general engineering services and has submitted a proposal to extend the previously authorized General Engineering Services Agreement for a total proposed budget of Thirty-Six Thousand Dollars (\$36,000.00) for certain services, all of which are contemplated and set forth in the afore-referenced proposal, a copy of said proposal being maintained in the Office of the Borough Clerk, and the contents of which are incorporated herein; and,

WHEREAS, the Borough of North Plainfield is desirous of extending the term of the previously authorized General Engineering Services Agreement by extending the engineering services agreement of Mott MacDonald to perform all of those services contemplated in the afore-referenced proposal.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of North Plainfield, County of Somerset, State of New Jersey that the Borough Council does hereby authorize the Mayor and the Borough Clerk to sign and/or execute an extension of the General Engineering Services Agreement with Mott MacDonald, 3 Paragon Way, Freehold, New Jersey 07728, as contemplated in the afore-referenced proposal without the need for any further action of this Borough Council.

BE IT FURTHER RESOLVED that the award of this Contract shall be subject to the Certification of the Borough's Chief Financial Officer as to the availability of funds for payment for same.

BE IT FURTHER RESOLVED that the award is made pursuant to and consistent with the Local Public Contracts Laws of the State of New Jersey.

RESOLUTION NO. 11-27-17-02d BE IT RESOLVED by the Council of the Borough of North Plainfield that it does hereby adopt the following schedule as a schedule of agenda conferences and regular council meetings for the year 2018.

BE IT FURTHER RESOLVED that the Borough Clerk is hereby directed to post copies of said Schedule on the bulletin board in Borough Hall reserved for said purpose, to forward copies of same to the *Courier News*, *The Star Ledger*, *WKMB Radio*, *The Alternative Press* and the North Plainfield Memorial Library and to take such other steps as shall be required by law to comply with the Open Public Meetings Act.

COUNCIL MEETING SCHEDULE

Agenda Conferences and Regular Meetings of the Council of the Borough of North Plainfield for the year 2018 shall be held in the Council Chambers of the Municipal Building, 263 Somerset Street, North Plainfield, New Jersey. Agenda Conferences shall begin at 7:30 p.m., immediately followed by Regular Meetings. Executive Sessions and meetings of the Borough Council acting as the local Board of Health may be convened as announced. Said meetings shall be held on the following dates:

January	8	22
February	13	26
March	12	26
April	9	23
May	14	29
June	25	
July	16	
August	13	
September	10	24
October	9	22
November	19	
December	17	

RESOLUTION NO. 11-27-17-02f *PROVIDING FOR THE TRANSFER OF SURPLUS FUNDS*

This resolution was a late addition to the Consent Agenda. As it was a transfer resolution, it was ruled ineligible for consideration, since passage would require at least five votes from sitting council members and this meeting's total attendance of Council was four. The resolution is being retained for consideration at the Governing Body's December 11, 2017 meeting. The following is the text of Resolution No. 11-27-17-02f:

WHEREAS, N.J.S. 40A:4-58 provides for the transfer of surplus funds from one account to the other during the last two months of the calendar year:

NOW, THEREFORE, BE IT RESOLVED By the Council of the Borough of North Plainfield that transfers be made in the Boroughs' 2017 budget appropriations in accordance with the following schedule:

BE IT FURTHER RESOLVED that this Resolution shall take effect upon adoption.

<u>A/C #</u> <u>NAME</u>	<u>FROM</u>	<u>TO</u>
<u>CURRENT FUND</u>		
23-220-200 Group Insurance	\$85,000.00	
20-120-100 Borough Clerk-S&W		\$10,000.00
25-240-100 Police-S&W		50,000.00
26-310-200 Building & Grounds-OE		10,000.00
28-370-100 Recreation-S&W		10,000.00
31-462-200 Postage	_____	<u>5,000.00</u>
<i>Totals</i>	<u>\$85,000.00</u>	<u>\$85,000.00</u>

Ms. Miller presented the following Resolution and moved its adoption:

RESOLUTION NO. 11-27-17-02e BE IT RESOLVED by the Council of the Borough of North Plainfield that the attached bills of the accounts named and for the amounts stated, having been duly audited and found to be correct as of this 27th day of November, 2017 the same be paid; and that the Mayor and Chief Financial Officer are hereby authorized to sign and deliver warrants for the same.

Seconded by Ms. Schaefer with Roll Call as follows:

Ayes: Schaefer, Singleterry, La Ronde
 Nays: None
 Abstain: Miller

Resolution carried 3-0-1.

COMMUNICATIONS:

Somerset County Office of Public Information Somerville, NJ	Various Communications, Advisories and News Releases
Richard K. Phoenix, RMC – Borough Clerk & Chief Operator, WPQJ970 – 1630-AM Radio	Calendar Updates and Advisories; Time-Sensitive Radio Scripts
NJ State League of Municipalities Trenton, NJ	Newsletters and Advisories
NJ Dept. of Environmental Protection Trenton, NJ	Newsletters and Advisories
Highlands Coalition Boonton, NJ	Various Newsletters and Advisories
Capehart Scatchard, P.C.	NJ Public Entity Law Monthly

Mount Laurel, NJ	
Tri-County Chamber of Commerce, South Plainfield	Newsletters
Plainfield Area Humane Society	Report and Invoice
Plainfield, NJ	
NJ Bd. of Public Utilities, Newark, NJ	Clean Energy Program
Public Service Electric & Gas	Public Awareness Program
Newark, NJ	Holiday Lighting Notice
NJ Transit, Newark, NJ	Public Hearings
Plainfield Area Regional Sewerage Authority	Meeting Minutes & Agenda
Middlesex, NJ	
Hon. Leonard Lance, Westfield, NJ	Newsletter
Luis Penaloza, The Bridge, North Plainfield	Request for extended New Year's Hours
Plainfield Area Humane Society	Report and Invoicing
Plainfield, NJ	
New Jersey Transit, Newark, NJ	Amtrak Track Work
Florence Ward, North Plainfield	West End Ave. Weight Restrictions
Somerset County Business Partnership	Member News
Somerville, NJ	
Public Service Electric & Gas, Newark, NJ	New Billing Scheme
FEMA, Washington, DC	Dangers of Deep-Frying Turkeys
Somerset County Sheriff's Office	Toys for Tots
Somerville, NJ	
NJ Poison Control Center, New Brunswick	Don't Spoil the Holidays

REQUESTS FOR AGENDA ITEMS: None.

PUBLIC COMMENT:

Frank N. D'Amore, Sr., 40 Willow Avenue, North Plainfield, offered his thanks to all who made the recent Santa Arrival and Tree Lighting at Vermeule "the best ever."

COMMENTS BY MAYOR, ADMINISTRATOR AND COUNCIL MEMBERS:

Mayor Giordano expressed his hopes that all in attendance at the Santa Arrival had a wonderful time with at least 124 children in attendance. He thanked the Parks and Recreation Committee and Mayor's Special Events Committee for their successful efforts with the special event. Referencing the recent free rabies clinic at the firehouse, he reported that sixty-four (64) pets had been inoculated. He also advised that the recent Thanksgiving Dinner held at Watchung Avenue Presbyterian Church had been well-attended. No-Shave November, being commemorated by the Police Department is helping to raise funds for St. Jude's Children Hospital and childhood cancer in general. The newly-renovated Borough Hall elevator is complete and awaits state inspection.

Mr. Hollod reminded of the all-day budget hearings planned for Thursday, December 14th in the second floor conference room with the public invited to attend.

Councilwoman Miller wished a pleasant good evening to all in attendance.

Councilwoman Schaefer offered her thanks to all that helped make the Santa Arrival such a success. She commented on the Washington Park House Tour on December 9th, commencing at Holy Cross Church, and running from 1:00 until 6:00 p.m. Maps of the tour route will be available.

Councilman Singleterry, noting that Mr. D'Amore had stolen his thunder, added his enthusiasm for the success of the Santa Arrival and Tree Lighting.

The Council President referenced the Santa Arrival as one of the most joyful events of the entire season in town. He thanked all that had sung and pitched in to realize its success. Ms. Miller rejoined that perhaps the Mayor and Council should also add their voices in the celebration.

Motion to adjourn by Ms. Miller, seconded by Ms. Schaefer and carried unanimously.

Meeting adjourned at 7:57 p.m.

Borough Clerk

Council President