

DRAFT MINUTES

These are the Draft Minutes of the Board of Health Meeting of the Borough of North Plainfield, New Jersey held on Monday, 11 January 2016.

Every attempt has been made to make these as comprehensive and conclusive as possible. However, as it is a draft document, it is not to be construed as a formal depiction of the official conduct of business and is subject to revision up to and following the Governing Body's actual approval of same. If changes are necessary, revised minutes will be posted to the website.

MINUTES of the Meeting of the Board of Health of the Borough of North Plainfield held on Monday, **January 11, 2016** at 7:46 p.m. at the North Plainfield Council Chambers, 263 Somerset Street, North Plainfield, New Jersey.

PRESENT:

Board Members: Everett Merrill
 Keiona R. Miller
 Frank Righetti
 Wendy Schaefer
 Douglas M. Singleterry
 Frank "Skip" Stabile
 Lawrence La Ronde, Board Chairman

Also Present: Michael Giordano, Jr., Mayor
 David Hollod, Borough Administrator
 Eric M. Bernstein, Esq., Borough Attorney
 Richard K. Phoenix, Board Secretary

Board Chairman La Ronde read the following Notice of Compliance:

"This is a meeting of the Board of Health of the Borough of North Plainfield. Adequate notice of this meeting was given pursuant to N.J.S.A. 10:4-6 et seq. by transmitting said notice to the *Courier News*, *The Star Ledger*, *The Alternative Press* and *WKMB Radio* on January 5, 2016 and by posting a copy of this notice on the bulletin boards in the Municipal Building and Memorial Library reserved for such purpose."

PUBLIC COMMENT RE: BOARD OF HEALTH MATTERS:

Frank D'Amore, Sr., 40 Willow Avenue, North Plainfield, inquired after enforcement of the new ordinance. Ms. Schaefer explained that the ordinance allows for the exemption of TNR cats from licensing regulations. Offering further clarification, Mr. Bernstein advised that the law requires a canvass for dogs, not for cats unless the Council so chooses.

Francine Gargano, 57 Willow Avenue, North Plainfield, explained that the Borough may not have as many feral cats if the town conducted a cat canvass. Responding to Ms. Gargano's inquiry, Mr. Bernstein noted that the Council serves as the local Board of Health and had been doing so for at least the last twenty years.

Ms. Schaefer presented the following Resolution and moved its adoption:

RESOLUTION NO. BH-01-11-16-01 BE IT RESOLVED by the Board of Health of the Borough of North Plainfield that an ordinance numbered HO-16-01 be read by its title by the Secretary and be passed on its first reading and advertised as required by statute, fixing January 25, 2016 at 7:30 p.m. or as soon thereafter as the matter can be heard, as the time and the North Plainfield Borough Council Chambers, 263 Somerset Street, North Plainfield, New Jersey as the place for hearing and final adoption.

Seconded by Mr. Stabile and on Roll Call carried all seven voting aye.

The Board Secretary read the Ordinance by its title as follows:

ORDINANCE NO. HO-16-01 AN ORDINANCE AMENDING, REVISING AND SUPPLEMENTING CERTAIN SECTIONS OF THE NORTH PLAINFIELD BOROUGH HEALTH CODE AS TO CHAPTER V, ANIMAL CONTROL, MOST NOTABLY, TO AMEND, REVISE AND SUPPLEMENT SECTION 5-2, ENTITLED "LICENSING AND REGULATION OF CATS" AND CREATING A NEW CODE SECTION RELATED TO A TRAP, NEUTER, RETURN EXCEPTION FOR FERAL CATS

Mr. Merrill presented the following Resolution and moved its adoption:

RESOLUTION NO. BH-01-11-16-02 RESOLUTION OF THE BOROUGH OF NORTH PLAINFIELD BOARD OF HEALTH APPOINTING CYNTHIA DANOIS AS REGISTRAR

WHEREAS, the Borough of North Plainfield Board of Health wishes to appoint an individual to act as the Registrar of Vital Statistics in the Health Department of the Borough of North Plainfield; and,

WHEREAS, Cynthia Danois currently holds the position of Registrar of Vital Statistics and has been performing the duties thereof in a competent matter; and,

WHEREAS, the Borough of North Plainfield Board of Health wishes to re-appoint Cynthia Danois to the position of Registrar of Vital Statistics in the Health Department for the Borough of North Plainfield for a three (3) year term commencing on January 1, 2016 and expiring on December 31, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Borough of North Plainfield Board of Health that Cynthia Danois is hereby appointed as the Registrar of Vital

Statistics for the Borough of North Plainfield for a three (3) year term commencing on January 1, 2016 and expiring on December 31, 2018.

Seconded by Mr. Singleterry and on Roll Call carried all seven voting aye.

Mr. Stabile presented the following Resolution and moved its adoption:

RESOLUTION NO. BH-01-11-16-03 RESOLUTION OF THE BOROUGH OF NORTH PLAINFIELD BOARD OF HEALTH APPOINTING STEPHANIE SHERWOOD AS DEPUTY REGISTRAR

WHEREAS, the Borough of North Plainfield Board of Health wishes to appoint an individual to act as the Deputy Registrar of Vital Statistics in the Health Department of the Borough of North Plainfield; and,

WHEREAS, Stephanie Sherwood currently holds the position of Deputy Registrar of Vital Statistics and has been performing the duties thereof in a competent matter; and,

WHEREAS, the Borough of North Plainfield Board of Health wishes to re-appoint Stephanie Sherwood to the position of Deputy Registrar of Vital Statistics in the Health Department for the Borough of North Plainfield for a three (3) year term commencing on January 1, 2016 and expiring on December 31, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Borough of North Plainfield Board of Health that Stephanie Sherwood is hereby appointed as the Deputy Registrar of Vital Statistics for the Borough of North Plainfield for a three (3) year term commencing on January 1, 2016 and expiring on December 31, 2018.

Seconded by Mr. Merrill and on Roll Call carried all seven voting aye.

Motion to adjourn by Ms. Miller, seconded by Mr. Righetti and carried unanimously.

Meeting adjourned at 8:00 p.m.

Board Secretary

Board Chairman